

REFUND APPLICATION FORM

About this form

This form is to be used when making an application for a refund. All refunds will be processed as per the information included in the International Student Handbook about fees and refunds. Provision of bank details below are taken to mean that you authorise payment to this account.

Student details

Given name/s	
Surname	
Phone number/s	
Email address	
Address	

Bank details

Bank name	
Country	
Account name	
Account number	
BSB	
IBAN (If overseas)	
Currency (If overseas)	

Reason for refund

Please briefly describe the reason you seeking a refund.

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Student signature		Date
Agent Signature		Date

OFFICE USE ONLY

Date received		
Application ☐ Approved ☐ Refused		
If declined state reason		
RTO Manager Signature		Date
Accountant Signature		Date