

# International Student Application Form



Onshore International Student

Offshore International Student

**Please complete and forward your application to:**

In Person:  
Level 5, 127 Liverpool Street Sydney NSW 2000

By e-mail:  
admission@linx.edu.au

For more details,  
please call: (02) 8776 3933

## Part A - Personal Details

Title: Mr.  Ms.  Mrs.  Miss  Other

Full Name (As printed on your passport)

Family Name (Surname)
First Given Name
Second Given Name (Middle)

Gender: Male  Female  Other

Date of Birth	Day/ Month/ Year
Nationality	
Passport Number	
Date of expiry	Day/ Month/ Year

USI (Unique Student Identifier)

From 1 January 2015, Linx Institute can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). In addition, we are required to include your USI in the data we submit to NCVET. If you have not yet obtained a USI you can apply for it directly at <https://www.usi.gov.au/students/create-your-usi> on computer or mobile device.

You may already have a USI if you have done any nationally recognised training, which could include training at work, completing a first aid course or RSA (Responsible Service of Alcohol) course, getting a white card, or studying at a TAFE or training organisation. It is important that you try to find out whether you already have a USI before attempting to create a new one. You should not have more than one USI. To check if you already have a USI, use the 'Forgotten USI' link on the USI website at <https://www.usi.gov.au/faqs/i-have-forgotten-my-usi/>.

## Part B - Contact Details

Mobile	Email
--------	-------

Current Residential Address

Suburb		
State	Postcode	Country

Postal Address (if different from above)

Suburb		
State	Postcode	Country

Emergency Contact Details

Name	
Relationship	
Address	
Contact Number	Email

## Part C - Course Preference

(You may choose more than one course e.g. Certificate and Diploma)

EARLY CHILDHOOD EDUCATION AND CARE		CRICOS	Week
<input type="checkbox"/>	CHC30121 Certificate III in Early Childhood Education and Care	109061D	52
<input type="checkbox"/>	CHC50121 Diploma of Early Childhood Education and Care	109062C	52
<input type="checkbox"/>	Package Course Certificate III in Early Childhood Education and Care Diploma of Early Childhood Education and Care	Package Course	104
COMMUNITY SERVICES & AGED CARE		CRICOS	Week
<input type="checkbox"/>	CHC33021 Certificate III in Individual Support	112380G	52
<input type="checkbox"/>	CHC43015 Certificate IV in Ageing Support	092678C	52
<input type="checkbox"/>	CHC52021 Diploma of Community Services	112382E	104
<input type="checkbox"/>	Package Course Certificate III in Individual Support Diploma of Community Services	Package Course	156
<input type="checkbox"/>	Package Course Certificate III in Individual Support Certificate IV in Ageing Support Diploma of Community Services	Package Course	208

## Part D - Intake Details

Year
<input type="checkbox"/> January <input type="checkbox"/> April <input type="checkbox"/> July <input type="checkbox"/> October

## Part E - English Proficiency

(Please attach certified copy of valid test scores)

(IELTS, TOEFL, PTE)

Test Name	
Year of Test	Score
Other (if Applicable)	

## Part F - Visa Details

Do you have an Australian Visa: Yes  No

Country of Issue (if Yes:)

Visa Type (if Yes): Student  Visitor  Other

Do you have Overseas Student Health Cover Yes  No

Provider (if Yes)  Number

Day/ Month/ Year

OSHC Expiry Date (if Yes)

## Part G - Academic Details

Please attach certified copies of all academic transcripts and certificates (translated into English).

What is your highest COMPLETED education level? (Tick ONE only)

- Year 11 or equivalent    Year 12 or equivalent    Certificate I  
 Certificate II    Certificate III    Certificate IV  
 Diploma    Advanced Diploma    Associate Diploma  
 Associate Degree    Bachelor Degree    Postgraduate Degree  
 Other \_\_\_\_\_

If you are currently enrolled in another institute please indicate:

Institute
Course
Expected time to complete

Do you require a release from your current provider?   Yes    No

Have you been employed in the area covered by the course applied for?   Yes    No

Are you seeking RPL or RCC/Credit Transfer for studies completed?   Yes    No

If yes, then please submit your application with a completed "Course Credit/RPL Application Form")

### Language and cultural diversity

Do you speak a language other than English at home?  
*(If more than one language, indicate the one that is spoken most often)*

No, English only    Yes, other – please specify \_\_\_\_\_

Are you of Aboriginal or Torres Strait Islander origin?

*(For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes)*

- No, English only  
 Yes, Aboriginal  
 Yes, Torres Strait Islander

### Disability

Do you consider yourself to have a disability, impairment or long-term condition?   Yes    No

If you indicated the presence of a disability, impairment or long-term condition, please select the area(s) in the following list:

*(You may indicate more than one area) Please refer to the Disability supplement for an explanation of the following disabilities.*

- Hearing/deaf    Physical  
 Intellectual    Learning  
 Mental illness    Acquired brain impairment  
 Vision    Medical condition  
 Other \_\_\_\_\_

## Part H - Other Details

### Employment

Of the following categories, which BEST describes your current employment status? (Tick ONE box only)

For casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full time (35 hours or more per week) or part-time employed (less than 35 hours per week).

- Full-time employee  
 Part-time employee  
 Self employed – not employing others  
 Self employed – employing others  
 Employed – unpaid worker in a family business  
 Unemployed – seeking full-time work  
 Unemployed – seeking part-time work  
 Not employed – not seeking employment

### Study reason

Of the following categories, select the one which BEST describes the main reason you are undertaking this course/traineeship/apprenticeship (Tick ONE box only)

- To get a job  
 To develop my existing business  
 To start my own business  
 To try for a different career  
 To get a better job or promotion  
 It was a requirement of my job  
 I wanted extra skills for my job  
 To get into another course of study  
 For personal interest or self-development  
 To get skills for community/voluntary work  
 Other reasons

## Part I - Application Checklist

(Please attach the following documents to this application)

- Certified copies of your IELTS or English test scores  
 Certified copies of your academic qualifications, work experience (if applicable) and Overseas Student Health Cover (if applicable)  
 Copy of your certified passport  
 Relevant employment documentation

Please complete this form and email to: [admission@linx.edu.au](mailto:admission@linx.edu.au)  
For more details, please call: (02) 8776 3933

## Part J - Agent Information & Declaration

- I have provided all relevant and required information to the applicant to enable them to make an informed decision about their chosen course
- I confirm that to the best of my knowledge the applicant has a genuine intention to complete the course(s), and has the financial capacity to pay for the course(s) and living expenses for the duration of the course(s).
- I am aware of the consequences to Linx Institute and my agency if a student's visa application is refused because they do not meet the Genuine Temporary Entrant (GTE) requirement. By signing this form, I confirm that I understand the declarations above and the best of my knowledge the applicant is genuinely committed to completing the course.

Agency Name

Agent's Signature

Date  Day/ Month/ Year

## Part K - Privacy Notice

### Our obligations to collect, store and report personal information

As an RTO Linx Institute is required to collect, store and report student personal information under the instructions of governing authorities which include the following:

- Privacy Act 1988
- National Vocational Education and Training Regulator Act 2011 (NVR Act)
- Education Services for Overseas Students Act 2000 (ESOS Act)
- National Vocational Education and Training Regulator Act 2011 (NVETR Act)
- Student Identifiers Act 2014 (SI Act) and the Student Identifiers Regulations
- National Vocational Education and Training Regulator (Data Provision Requirements) Instrument 2020
- National VET Data Policy

For more information, you can visit the Linx Institute website and search for Privacy Policy.

### ASQA Privacy Policy

The ASQA Privacy Policy is a document that outlines how the Australian Skills Quality Authority (ASQA) collects, uses, discloses and manages personal information. The policy is designed to protect the privacy of individuals and ensure that ASQA complies with the Privacy Act 1988 and the Australian Privacy Principles.

The policy covers:

- The types of personal information that ASQA collects and holds,
- How ASQA collects personal information,
- The purposes for which ASQA uses and discloses personal information,
- How ASQA stores and protects personal information,
- How individuals can access and correct their personal information, and how individuals can make a complaint about a breach of their privacy.

For more information, you can visit the ASQA website and search for the Privacy Policy. <https://www.asqa.gov.au/about/reporting-and-accountability/privacy-policy>

### NCVER Privacy Notice:

The NCVER Privacy Notice sets out how the National Centre for Vocational Education Research (NCVER) collects, uses, discloses and manages personal information. The notice outlines NCVER's commitment to protecting the privacy of individuals and complying with the Privacy Act 1988 and the Australian Privacy Principles.

The NCVER Privacy Notice covers:

The types of personal information that NCVER collects and holds;

- How NCVER collects personal information;
- The purposes for which NCVER uses and discloses personal information;
- How NCVER stores and protects personal information;
- How individuals can access and correct their personal information; and
- How individuals can make a complaint about a breach of their privacy.

For more information, you can visit the NCVER website and search for the Privacy Notice. <https://www.ncver.edu.au/privacy>

## Part L - Student Declaration

- I hereby declare that the information supplied by me is true and correct.
- I have a genuine intention to undertake the course(s) for which I have applied
- I authorise Linx Institute to contact me via text message, email or phone call.
- I authorise Linx Institute to verify the information that I have provided on this form.
- I understand that Linx Institute is required to submit data sourced from this enrolment form to national VET administrative collection as a regulatory reporting requirement. The information may be used by Linx Institute or Commonwealth and State agencies for administrative, regulatory and/or research purposes.
- I am aware I must abide by visa conditions throughout my enrolment period in Australia including maintaining attendance and course progress.
- I have genuine access to sufficient funds whilst in Australia, to meet my financial commitments to Linx Institute and cover all tuition, Overseas Student Health Cover and living expenses for myself and any dependants.
- I understand that Tuition and Non Tuition fees may change during my course.
- I have been provided with Pre-enrolment information including the Linx Institute International Student Handbook and marketing information, which include: the entry requirements for the course(s) including requirement of English language proficiency, academic qualification(s), work experience, course credit and RPL if applicable; course content, duration, qualification(s) on completion, mode of study and assessment methods; Linx Institute campus locations, Linx Institute general description of facilities, equipment, learning and library resources; course related fees; the Linx Institute Refund, Deferral, Suspension and Cancellation Policies; A description of the ESOS Framework; Information of costs of living in Australia, accommodation options, and obligations of schooling for any school aged dependants I may have.
- I am aware I can obtain additional copies of the International Student Handbook, Policies, Procedures and Marketing Information from the Linx Institute website: <https://www.linx.edu.au>

Applicant Name

Applicant's Signature

Date