**Quick course information**

**Course code**
CHC50113 + BSB51915

**Entry requirements**
Minimum age of 16 years
Computer literacy
Sufficient English and literacy skills

**Structure - units**
CHC50113: 23 core units + 5 elective units = 28 units.
BSB51915: 4 core units + 5 elective units = 9 units.
Combined total = 37 units.

**Course duration**
*Classroom*
12 - 24 months

*Online*
Complete at own pace

**Work placement**
9 weeks full time (360 hours)

**Finance**
VET FEE-HELP approved

**Career pathways**
Centre Director
Early Childhood Supervisor
Team Co-ordinator
Room Leader
Program Leader
University Study

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**Course information**

Combine diplomas to maximise your skill set. Gain the qualifications and experience you need to start a rewarding career as a director and/or centre owner within the childcare industry. Study online from home or at one of our colleges.

**Course outline**

<table>
<thead>
<tr>
<th>National Code</th>
<th>Unit title</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cluster 1: Care and Communicating</strong></td>
<td></td>
</tr>
<tr>
<td>CHCECE007</td>
<td>Develop positive and respectful relationships with children</td>
</tr>
<tr>
<td>CHCECE005</td>
<td>Provide care for babies and toddlers</td>
</tr>
<tr>
<td>CHCECE003</td>
<td>Provide care for children</td>
</tr>
<tr>
<td><strong>Cluster 2: Support and Inclusive Practices</strong></td>
<td></td>
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<tr>
<td>CHCECE001</td>
<td>Develop cultural competence</td>
</tr>
<tr>
<td>CHCDIV002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety</td>
</tr>
<tr>
<td>CHCLEG001</td>
<td>Work legally and ethically</td>
</tr>
<tr>
<td>CHCPR001</td>
<td>Identify and respond to children and young people at risk of harm</td>
</tr>
<tr>
<td><strong>First Aid</strong></td>
<td>Provide an emergency first aid response in an education and care setting</td>
</tr>
<tr>
<td>HLTAID004</td>
<td></td>
</tr>
</tbody>
</table>

**Work placement - 60 hours**

| **Cluster 3: Working in Children's Services** | |
| CHCECE002 | Ensure the health and safety of children |
| CHCECE004 | Provide and promote healthy food and drink |

**Work placement - 60 hours**

| **Cluster 4: Extended Learning and Development** | |
| CHCECE010 | Support the holistic development of children in early childhood |
| CHCECE009 | Use an approved learning framework to guide practice |
| CHCECE013 | Use information about children to inform practice |
| CHCECE011 | Provide experiences to support children's play and learning |

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*Minimum age requirements may apply to employment roles in this industry.  
Visit linx.edu.au or call 1300 659 772 for more information.*
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Course outline (continued)

Cluster 5: Fostering and Nurturing Development
CHCECE017 Foster the holistic development and well being of the child in early childhood
CHCECE018 Nurture creativity in children
CHCECE022 Promote children's agency
CHCECE023 Analyse information to inform learning
CHCECE024 Design and implement the curriculum to foster children's learning and development

Cluster 6: Maintaining Compliance in Early Childhood
CHCECE019 Facilitate compliance in education and care services
CHCECE016 Establish and maintain a safe and healthy environment for children
HLTWH003 Maintain work health and safety
CHCECE025 Embed sustainable practices in service operations

Work placement - 120 hours

Cluster 7: Supporting Inclusion
CHCECE020 Establish and implement plans for developing cooperative behaviour
CHCECE026 Work in partnership with families to provide appropriate education and care for children
CHCECE021 Implement strategies for the inclusion of all children

Cluster 8: Management in Early Childhood
BSBLDR401 Develop teams and individuals
BSBMGT605 Provide leadership across the organisation

Work placement - 120 hours

Cluster 9: Leadership, Planning and Self Management
BSBLDR501 Develop and use emotional intelligence
BSBMGT517 Manage operational plans
BSBLDR502 Lead and manage effective workplace relationships
BSBWOR502 Lead and manage team effectiveness

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Double Diploma of Early Childhood Education & Care + Leadership & Management

Course outline (continued)

Cluster 10: Risk Management Continuous Improvement and Professional Development
BSBRSK501 Manage risk
BSBWOR501 Manage personal work priorities and professional development
BSBMGT516 Facilitate continuous improvement

Cluster 11: Project Work and Financial Planning
BSBPMG522 Undertake project work
BSBFIM501 Manage budgets and financial plans

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RTO: 91792